

**In the name of Allah the Beneficent the Merciful
Islamic Center of Greater Austin
Muslim Cemetery Usage Agreement**

| | | | |
|---------------------------|---------|--------|------------|
| Name of Deceased | Last | First | MI |
| Social Security# | | | |
| Cause of Death | | | |
| Vital Dates | Birth | Death | |
| Sex | Male | Female | |
| Age | Adult | Child | Stillbirth |
| Occupation | | | |
| Address of the Deceased | Street: | | City: |
| | State: | | Zip: |
| Hospital: | | | |
| Funeral Home: | | | |
| Name of legal custodian | Last: | First: | MI: |
| Relationship to Deceased: | | | |
| Custodian's Telephone | Home: | Other: | |
| Custodian's Address | Street: | | City: |
| | State: | | Zip: |
| Other permanent address | Street: | | City: |
| | State: | | Zip: |

Custodian testifies above information to be correct and accurate as of the date of this filing.
Furthermore custodian has read and agrees to comply with the terms and conditions for burials listed on the other side.

Signature of custodian: _____ Printed name: _____

Signature of ICGA rep: _____ Printed name: _____

Date: _____ Date: _____

| | | | | | | | |
|-----------------|--------------------------|--------|--------------------------|-------------------------|--------------------------|----------------------------|--------------------------|
| Tracking number | <input type="checkbox"/> | Plot # | <input type="checkbox"/> | Report of Death [24 hr] | <input type="checkbox"/> | Death Certificate[10 days] | <input type="checkbox"/> |
|-----------------|--------------------------|--------|--------------------------|-------------------------|--------------------------|----------------------------|--------------------------|

ICGA Muslim Cemetery. Dale.Texas

1920 County Line Rd. Dale. TX 78616 or

1920 Joe Ellis Ln. Dale. TX 78616

<http://austinmosque.org/icga-cemetery/>

Funeral Coordinator is Imaam Nur Ahmad – (512) 961-2443

PROHIBITED ON CEMETERY GROUNDS

- 1. NO STRUCTURES OF CEMENT, BRICK, CLAY, MARBLE, WOOD OR ANY DECORATIVE BUILDING MATERIAL**
- 2. NO WRITING, INSCRIPTIONS, SYMBOLS, STATUES OR SIMILAR ITEMS**
- 3. NO FENCING AROUND THE GRAVE**
- 4. NO WALKING, STANDING OR SITTING ON TOP OF THE GRAVE**
- 5. NO PLANTING OF ANY TYPE OF PLANTS NEAR, ON OR AROUND THE GRAVE**
- 6. NO TRASH DUMPING IS ALLOWED AND ALL TRASH MUST BE TAKEN AWAY**
- 7. NO LOUD WAILING OR SCREAMING**
- 8. NO PETS OR ANIMALS OR SMOKING**

POLICIES

1. ICGA funeral coordinator will not deal with any organizations. The deceased family must contact the funeral coordinator directly.
2. Funeral procedure must be conducted by the **ICGA funeral coordinator only**. The funeral coordinator is the only person that is allowed to perform the (Ghusul, Salat ul Janazah & burial). The deceased family must agree to this.
3. Access to the cemetery is available during daylight hours through the unlocked turnstile entry gate. The main vehicle gate is locked and it is not for public use.
4. Parking is in the parking lot designated areas **ONLY**.
5. Proper Islamic dress must be observed by all visitors and all genders, Muslims or non-Muslims both at the Masjid and at the cemetery.
6. During burials, **all visitors** must stay under the **SHED** area. Please don't go to the open grave area unless requested by the funeral coordinator.
7. Approved grave markers can be provided by ICGA.

Any violation of the above will be removed and destroyed. Violators will be billed for all expenses incurred by ICGA to correct the violation plus 15% management fee.

These rules and guidelines will be strictly enforced.

Muslim Cemetery Usage Agreement:

Terms and Conditions for Burial: (All must follow. No exceptions)

8. Islamic laws govern all matters concerning the Muslim cemetery at Dale, Texas (hereinafter called The Cemetery). 1920 County Line Rd. Dale. TX 78616
9. Only Muslims subscribing to the Creed of Ahl-as-sunnah wal-jamaah are allowed to be buried in The Cemetery (hereinafter called The Deceased). Other Muslim Creeds are also welcome to bury as long as they abide by and agree to ICGA Muslim Cemetery rules and guidelines stated in the these pages and on ICGA website (Please read the website)
10. The Deceased and his/her custodian only have interment rights. They do not own any part of The Cemetery.
11. The Deceased will be Islamically bathed and prepared outside the Cemetery, prior to burial.
12. The funeral prayer will be prayed outside the Cemetery, prior to burial. No other prayers will be allowed. No one is allowed to do any prayer other than ICGA funeral coordinator or his representative. (NO exceptions)
13. The grave will be dug deeply and in accordance with the specification of the Sunnah.
14. The grave will be made in a form of a grave , facing the Qiblah (direction of the city of Makkah in the Arabian Peninsula). No Lahd will be made due to the type of soil in Dale, TX.
15. The Deceased's body will be buried without casket or any other encasement that separates the wrapped body from the surrounding soil.
16. The men who lays down The Deceased's body will say: *Bismillah, wa'ala millati Rasulillah* (in Allah's name, and upon the religion of Allah's Messenger).
17. The Deceased body will be laid in the grave on the right side, with the face to the Qiblah, and the back will be supported with the wall of the grave.
18. No pillow or the like will be placed beneath The Deceased's head in the grave, no perfumes or decorations will be sprinkled in the grave, and no other worldly possession will be buried with The Deceased.
19. Those present will pour three handful of earth in to the head end of the grave.
20. The soil over the grave will be raised no more than a hand span.
21. After the burial, Muslims will sit for a short period of time around the grave, supplicating for The Deceased quietly, and asking Allah to grant The Deceased mercy, forgiveness, and firmness of words when questioned by angels in the grave.
22. No fence will be built around the grave.
23. No writing, inscriptions, symbols or the like will be placed on the grave; it may only be marked with a simple rock.

24. No structure of cement, brick, clay, marble, wood or other materials will be built over the grave.
25. Walking, standing or sitting on top of graves is prohibited.
26. According to the Sunnah, Muslim women are not supposed to join the Janazah to the cemetery. If they are going to join (which we do not recommend) then they must stay under the shed. They cannot cross the fence to the graveyard. This rule is strictly enforced.
27. Proper Islamic dress must be observed by all females both at the Masjid and at the cemetery.
28. Non-Muslim female friends of the deceased must stay under the shed and must observe the Islamic dress code if they are going to be at the cemetery (which we do not recommend).
29. No wailing, screaming at the cemetery will be allowed.
- 30. Access to the cemetery is available during daylight hours through an unlocked turnstile entry gate. The main vehicle gate is kept locked at all times.**

ICGA Muslim Cemetery policy, rules and procedures:

ICGA funeral director must keep a record of all burials and follow all state and local laws and regulations. ICGA strictly enforces the following policy, rules and procedure for any and all burials at its site. Unless otherwise requested, the default location for all body transportation within the Austin area is Manor Masjid located on 5110 Manor Road Austin, TX.

1. When a Muslim death occurs and the family wishes to bury the deceased in ICGA Muslim Cemetery, a grave to bury the body must be assigned from ICGA funeral director or his designated person. Please request for ICGA funeral service to make all necessary arrangements to bury the deceased. (Please call the designated representative of the ICGA Muslim Cemetery. Please see 'Contact Numbers' section.)

- In case the family of the deceased wishes to perform the Ghusul and the Janazah prayer at a site other than Manor mosque, the family is still required to provide all information listed below (item 2).

- A grave will be assigned after completing the information requested and ICGA will arrange for digging and burying of the deceased.

- Work with the cemetery representative for the time of the burial and method to cover the cost associated with this service. In addition, a donation to the cemetery fund of \$1000 is suggested.

- Complete any necessary paperwork as guided by the cemetery representative.

2. In order to assign a grave site, the following must be provided to ICGA funeral services by next of kin or guardian:

- Name of legal guardian and relation to the deceased - Name of deceased - Social Security number - Place of birth - Place of death - Death certificate (original).

- Ghusul request or verification that Ghusul was performed according to Islamic teachings.

3. After all immediate details are finalized, ICGA funeral services will assign a grave site, arrange for the grave to be dug and prepared. The family and ICGA will also arrange for the date and time for Janazah prayer.

4. Next of kin or guardians must meet in person with a cemetery representative at Manor Masjid at least one hour prior to washing of body to complete all necessary paperwork and address any necessary costs associated with burial. Alternate arrangements must be made in advance with the cemetery representative.

5. Next of kin or guardians must agree to abide by all ICGA policies and guidelines before washing of body can begin (Ghusul). The entire process of Ghusul, covering by a Kafan & Janazah prayer must be led by ICGA imam or his designate.

6. Ghusul will be performed by qualified ICGA Ghusul team members. Participation of family members is optional and should be requested in advance. Family Members MUST obey the orders of those who are washing the body. They cannot and must not try to do their own things. They Must be there ONLY for help.

7. After Ghusul the body will be covered in a Kafan and placed into a temporary casket for transport to the cemetery.

8. Salat-ul-Janazah will then be prayed on the body in the masjid. The Janazah prayer must be performed by ICGA imam or his designate. To ensure greater attendance, all efforts will be made to schedule Janazah prayer to coincide right after a regular prayer time.

9. After Salat-ul-Janazah, the deceased will be transported for burial to the ICGA Muslim Cemetery located in Dale, TX approximately 30 miles outside of Austin.

10. Unauthorized burial at the Muslim cemetery will be dealt with swiftly. All costs associated with remedial of the unauthorized burial including attorney fees and ICGA additional charges will be billed and collected from persons responsible for the unauthorized burials.

Signature (is abiding) required:

The Islamic Center of Greater Austin (ICGA) will take all the necessary measures to make sure those rules, procedures and guidelines are strictly followed. Any violation will be reported to the authorities and or a penalty of up to 10,000 dollars may be sent to the custodian.

I, _____ (Full Name) have read the cemetery's rules, procedures and guidelines and I have also read the burial procedure and rules and I agree to all of them and I promise to follow and abide by these rules and procedures. I will also accept to pay any fines if any of those rules and guidelines is violated.

Signature of custodian:

date: