



5110 Manor Road Austin, TX 78723

Tel: (512) 926-9221

www.austinmosque.org

Letter of Excuse for Muslim employees

Date: May 1st, 2022

To Whom It May Concern:

On Monday, May 2nd, 2022, the Muslim Community in the Greater Austin area, Round Rock, Cedar Park and Pflugerville as well as in many other parts of the world will celebrate a very important holiday in Islam known as Eid ul-Fitr (the celebration of ending the fast). Eid ul-Fitr is one of only two holidays in Islam and it comes at the end of a very significant religious ceremony known as Ramadan (The month of fasting). We humbly request you excuse the attendance of: Mr. /Ms. / Mrs. _____ on Monday, May 2nd, 2022, and not be counted against this employee, so he/she can join their family in participating in the religious obligations and Eid-ul-Fitr festivities. We appreciate your understanding and cooperation. If you have any further questions about Eid-ul-Fitr, please feel free to contact us at 512.926.9221 or by email at info@austinmosque.org.

Sincerely,

ICGA Board

Islamic Center of Greater Austin

5110 Manor Rd. Austin, TX 78723

www.austinmosque.org

Board Member: Muthafar Mahmoud ICGA board Member

Board Member Signature: Muthafar Mahmoud